

Windham Board of Education
Budget Hearing/Organizational Meeting
January 5, 2015
7:15 am

ABSENT: Darryl McGuire

The Treasurer presented the tax budget and the IDEA Part B review to the Board.

01-15
Appoint President Pro Tem

Dan Burns moved and Melissa Roubic seconded the motion to appoint Dawn Kilgore as President Pro Tem.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic
Nays: None
Motion passed

02-15
Elect President

Melissa Roubic moved and Dan Burns seconded the motion to elect Darryl McGuire as President.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Dan Burns
Nays: None
Motion passed

03-15
Elect Vice-President

Dan Burns moved and Dawn Kilgore seconded the motion to elect Melissa Roubic as Vice-President.

Ayes: Elaine Grant, Melissa Roubic, Dan Burns, Dawn Kilgore
Nays: None
Motion passed

04-15
Appoint Legislative Liaison

Melissa Roubic moved and Dan Burns seconded the motion to appoint Dawn Kilgore as the Legislative Liaison for a one-year term beginning January 1, 2015 through December 31, 2015.

Ayes: Melissa Roubic, Dan Burns, Dawn Kilgore, Elaine Grant
Nays: None
Motion passed

05-15
Appoint Student Achievement Liaison

Melissa Roubic moved and Dan Burns seconded the motion to appoint Elaine Grant as the Student Achievement Liaison for a one-year term beginning January 1, 2015 through December 31, 2015.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic
Nays: None
Motion passed

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06-15

Appoint Superintendent Committees for 2015

Policy Committee

Chairperson: Dawn Kilgore
Member: Dan Burns

Building & Grounds Committee

Chairperson: Dan Burns
Member: Melissa Roubic

Athletic Council

Chairperson: Dawn Kilgore
Member: Elaine Grant

Levy Committee

All Board Members

Transportation Committee

Chairperson: Darryl McGuire
Member: Elaine Grant

Curriculum Committee

All Board Members

Goal Setting and Implementation Committee

All Board Members

Personnel Committee

Chairperson: Melissa Roubic
Member: Dan Burns

Finance Committee

Chairperson: Daryl McGuire
Member: Elaine Grant

07-15

Adopt Annual Budget

Dan Burns moved and Elaine Grant seconded the motion to adopt the proposed Annual Budget for 2015-2016.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Dan Burns

Nays: None

Motion passed

08-15

Set Meeting Time and Place

Dan Burns moved and Melissa Roubic seconded the motion to set the time and place for the 2015 regular meetings of the Windham Board of Education as the fourth Thursday of every month at 6:30 pm in room 121 of the high school in the months of February, April, June, August, October and December and in the library at KT in the months of January, March, May, July, September and November.

Ayes: Elaine Grant, Melissa Roubic, Dan Burns, Dawn Kilgore

Nays: None

Motion passed

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09-15
Adopt Board Member Compensation Rate

Dan Burns moved and Dawn Kilgore seconded the motion to adopt a resolution to continue to compensate Board Members at the maximum amount authorized by Ohio Revised Code with no limitations on the number of meetings per year. Board members will also be compensated for attendance at professional development meetings at a rate of \$60 per day for meetings less than 3 hours and at a rate of \$125 per day for meetings of three hours or more.

Ayes: Melissa Roubic, Dan Burns, Dawn Kilgore, Elaine Grant
Nays: None
Motion passed

10-15
Establish Service Fund

Dan Burns moved and Dawn Kilgore seconded the motion to establish a \$7,500.00 service fund amount for expenses incurred by the Windham Board of Education.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic
Nays: None
Motion passed

11-15
Establish Legal Counsel

Melissa Roubic moved and Dan Burns seconded the motion to establish legal counsel for 2015: Portage County Prosecutors Office being primary legal consultant for the Board of Education and the firms of Roetzel & Andress, Dennis Whalen, Pepple & Waggoner and Christley, Herington and Pierce as secondary consultants.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Dan Burns
Nays: None
Motion passed

12-15
Authorize Tax Settlement Advances

Dan Burns moved and Melissa Roubic seconded the motion to authorize the Treasurer to secure advances from the County Auditor when funds are available & payable to the District.

Ayes: Elaine Grant, Melissa Roubic, Dan Burns, Dawn Kilgore
Nays: None
Motion passed

13-15
Authorize Investment of Funds

Dan Burns moved and Dawn Kilgore seconded the motion to authorize the Treasurer to invest inactive funds at the most productive interest rate whenever inactive funds are available.

Ayes: Melissa Roubic, Dan Burns, Dawn Kilgore, Elaine Grant
Nays: None
Motion passed

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14-15

Authorize Payment of Bills

Dan Burns moved and Melissa Roubic seconded the motion to authorize the Treasurer to pay all bills within the limits of the appropriation resolution as invoices are received & when merchandise has been received in good condition & payment duly authorized and to report monthly to the Board those bills that were paid.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic
Nays: None
Motion passed

15-15

Authorize Employment of Temporary Personnel

Melissa Roubic moved and Dan Burns seconded the motion to authorize the Superintendent to employ such personnel as needed for emergency situations; such employment to be presented for approval by the Board at the next regular meeting.

Ayes: Dawn Kilgore, Elaine Grant, Melissa Roubic, Dan Burns
Nays: None
Motion passed

16-15

Appoint Purchasing Agent

Dan Burns moved and Dawn Kilgore seconded the motion to authorize the Superintendent or his designated employee(s) to serve as the purchasing agent for the school district.

Ayes: Elaine Grant, Melissa Roubic, Dan Burns, Dawn Kilgore
Nays: None
Motion passed

17-15

Appoint Representative

Dan Burns moved and Elaine Grant seconded the motion to name the Superintendent as the primary representative to the Portage County Health Insurance Council of Governments and the Treasurer as the alternate.

Ayes: Melissa Roubic, Dan Burns, Dawn Kilgore, Elaine Grant
Nays: None
Motion passed

18-15

Appoint Representative

Dan Burns moved and Melissa Roubic seconded the motion to appoint the Superintendent as the representative to the Tax Incentive Review Council.

Ayes: Dan Burns, Dawn Kilgore, Elaine Grant, Melissa Roubic
Nays: None
Motion passed

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**19-15
Adjourn**

All were in favor and the meeting adjourned at 7:34 a.m.

Dawn Kilgore, President Pro-Tem

Samantha Pochedly, Treasurer